

DRAFT AGENDA

NORTHERN INYO HEALTHCARE DISTRICT BOARD OF DIRECTORS REGULAR MEETING

April 18, 2018 at 5:30 p.m.

In the Northern Inyo Hospital Board Room at 2957 Birch Street, Bishop, CA

1. Call to Order (at 5:30 pm).
2. At this time persons in the audience may speak on any items not on the agenda on any matter within the jurisdiction of the District Board (*Members of the audience will have an opportunity to address the Board on every item on the agenda. Speakers are limited to a maximum of three minutes each*).
3. New Business
 - A. Recommended Capital Budget for 2018/2019 (*action item*).
 - B. Financial and Statistical Reports as of February 2018 (*action item*).
 - C. Policy and Procedure approval, *Chart Check Guidelines* (*action item*).
 - D. Policy and Procedure approval, *Investigation and Reporting of Unlawful Access, Use or Disclosure of Protected Health Information* (*action item*).
 - E. Policy and Procedure approval, *Auditing of Workforce Access to Patient Information* (*action item*).
 - F. Workforce Experience Committee report (*information item*).
 - G. Patient Experience Committee report (*information item*).
 - H. Quarterly Medical Staff Services Pillars of Excellence (*action item*).
 - I. Policy and Procedure approval, Board of Directors: *Attendance at Meetings* (*action item*).
 - J. Policy and Procedure approval, Board of Directors: *Northern Inyo Healthcare District Board of Directors Meetings* (*action item*).
 - K. Policy and Procedure approval, Board of Directors: *Basis of Authority: Role of Directors* (*action item*).
 - L. Policy and Procedure approval, Board of Directors: *Reimbursement of Expenses* (*action item*).
 - M. Policy and Procedure approval, Board of Directors: *Election Procedures and Related Conduct* (*action item*).
 - N. Formation of Ad Hoc Committee to fill District Zone 3 Board vacancy (*action item*).

Consent Agenda (action items)

4. Approval of minutes of the March 21 2018 regular meeting
5. 2013 CMS Survey Validation Monitoring
6. Policy and Procedure annual approvals

7. Chief of Staff Report; Richard Meredick, MD:

A. Policies/Procedures/Protocols/Order Sets (*action items*):

1. *Bite Guidelines, Animals*
2. *DI – Timely Performance Standards*
3. *Discharge Instructions Emergency Department*
4. *Pediatric Order Verification Overnight*
5. *Radiology Critical Indicators for Chart Review Policy*
6. *Safely Surrendered Baby Policy and Procedure*
7. *Scope of Service for the Emergency Department*
8. *Standards of Care for the Emergency Department*

B. Annual Review (*action item*):

1. Emergency Room Service Critical Indicators

C. Medical Staff Appointments/Privileges (*action items*):

1. Gabriel Overholtzer, DDS (*dentistry*) – Provisional Active Staff (*limited license practitioner*)
2. Kinsey R. Pillsbury, MD (*radiology*) – Consulting Staff

8. Reports from Board members (*information items*).

9. Adjournment to closed session to/for:

- A. Discuss trade secrets, new programs and services (estimated public session date for discussion yet to be determined) (*Health and Safety Code Section 32106*).
- B. Discussion of a personnel matter (*pursuant to Government Code Section 54957*).
- C. Discussion of labor negotiations, Agency Designated Representative Kevin Dale; Employee Organization AFSCME Council 57 (*pursuant to Government Code Section 54957.6*).

10. Return to open session and report of any action taken in closed session.

11. Adjournment

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